**CLAIM SHEET**

(To be filled in by the Fellow)

 1.         Name, Designation and Address                     :

2.         ICMR Sanction letter No. and date                  :

3.         Broad area of research                                      :

4.         Chosen area of training                                     :

5.         Name, designation & address of :

6.         Duration of the training-----to------months   :

7.         Details of expenditure on the training

 A         TRAVEL :

 i)                    Place of work in India                                       :

ii)                  Port of embarkation with date of departure       :

 iii)                Port of disembarkation with date of arrival      :

 iv)                Venue of training if in a city different from above  :

 v)                  Air fare for onward travel to venue by shortest route :

vi)        Air fare for return travel                                             :

vii)       Total expenditure on Air travel (v + vi)                      :

B.        Fellowship :

C.        Contingency                                                                            :

            iii) Taxi charges from place of duty to airport and back         :

 D.        Total (A to C)                                                                         :

 **Certificate :**

 Certified that I have participated in the above training/research programme and the particulars furnished above are correct. I also certify that I have not received any financial assistance from any other source.

 Date:                                                                                                   Signature

Name & Address

of  Fellow

**Please attach the following documents:**

1. Original receipts for items claimed against contingency grant (Item. C).
2. Original receipt of Hotel/Guest house accommodation charges to be submitted by Senior Fellows.

**Details to be furnished by Fellow**

 1.         Total grant received                                        :

 2.         Sanction Letter no. & date                             :

 3.         Total expenditure incurred on training

            of the Fellow                                                   :

 4.         Amount to be released to the concerned Fellow :

5.         Balance (if available) returned/being returned to DHR:

Signature with date

Name& Address  of Fellow