

Performance Report of VRDL

(1st Quarter – April, 2017-June, 2017; 2nd Quarter – July, 2017-September, 2017; 3rd Quarter – October, 2017-December, 2017; 4th Quarter- January, 2018-March, 2018)

Please Furnish your details for the first two quarters i.e from 1st Quarter – April, 2017-June, 2017; 2nd Quarter – July, 2017-September, 2017

S.No.	Particular	Response	
1	Name of VRDL		
2	Level of VRDL		
3	Name of PI		
4	Contact Details of PI		
5	Financial Monitoring		
a	Total Amount of Grant received from DHR along with the date	1 st instalment – 2 nd instalment- 3 rd instalment -	
b	Interest Accrued		
c	Allocation & Expenditure	Budget Allocated	Expenditure Incurred
	Non Recurring:		
	Equipment		
	Civil Works		
	Recurring:		
	Staff Salary		
	Consumables Contingencies and Training		
6	ADMINISTRATIVE MONITORING		
6.1	Civil Works		
a	Constitution of Purchase Advisory Committee		
b	Constitution of Civil Work Committee		
c	Status of Preparation of <ul style="list-style-type: none"> • Detailed layout/design • Cost estimates for renovation/civil works 		
d	Status of completion of formalities for Award of work for Renovation/Civil works and the Name of the Executing Agency.		
e	Approximate date for completion of Renovation/Civil Works		
f	Briefly mention the items covered: <ul style="list-style-type: none"> • Partitions • Plumbing • Electrification • Lab/Office Furniture • A/C • Painting, Flooring 		

	<ul style="list-style-type: none"> • Other 			
6.2	Equipments			
a	List of Equipments purchased out of the list given in the Guidelines.			
b	List of Equipments not purchased yet			
c	List Equipments that are under AMC/CMC including periodic calibration <ul style="list-style-type: none"> • 2014 • 2015 • 2016 • 2017 			
d	List Equipments that have log book entries of usage. Are the entries being made routinely?			
e	Do you maintain temperature charts for freezers and incubators on daily basis?			
6.3	Staffing			
a	Recruitment of contractual staff for VRDLs			
b	Posts (Regional level) (8 Regular Post + 10 Contractual Post)	No. of posts per Lab	Name and Contact Details	Date of Joining
	Research Scientist-II (Medical)	1		
	Research Scientist-II (Non-Medical)	1		
	Research Scientist-I (Medical)	1		
	Research Scientist-I (Non-Medical)	1		
	Lab Technician	4		
	Research Assistant	2		
	Data Entry Operator	2		
	Multitask Worker	6		
c	Posts (State level) (7 Contractual Post)	No. of posts per Lab	Name and Contact Details	Date of Joining
	Research Scientist II(Medical)	1		
	Research Scientist I(Medical)	1		
	Research Scientist I(Non-Med)	1		
	Research Assistant	2		
	Lab Technician	2		
d	Posts (Medical College level) (5 Contractual Post)	No. of posts per Lab	Name and Contact Details	Date of Joining
	Research Scientist (Medical)	1		
	Research Scientist (Non-Med)	1		
	Research Assistant	1		
	Lab Technician	2		
7	TECHNICAL MONITORING			
7.1	Biological specimens: (College/ Hospital)			
a	What types of specimens do you receive? (Please tick mark)	<ul style="list-style-type: none"> • Serum • Plasma • CSF • NS/TS • NPA 		

		<ul style="list-style-type: none"> • Urine • Stool • Mosquitoes • Other
b	How do you maintain sample inventory? (Manual/ Electronic)	
c	Do you store specimens in multiple aliquots?	
d	Can you immediately relocate a specimen collected in previous year (s)?	
e	Do you receive specimens only from particular departments? Please name the departments	
f	What efforts have you made to receive specimens from 'non-responsive' departments?	
7.2	Specimens (from outside your college/hospital)	
a	Do you receive specimens from other nearby hospitals/PHCs? Mention number only Hospitals/PHCs:	
b	Do you receive specimens from State Health Department/IDSP/NVBDCP?	
c	Do you receive such 'outside' specimens along with duly completed CRF?	
d	If not, what efforts have you made to get complete information prior to testing?	
e	How do you receive information on suspected outbreak (s) in nearby areas?	
f	Have you ever visited the outbreak/ epidemic areas to collect samples and relevant epidemiological information? If yes, please briefly mention one example. If not, please state the reasons	
7.3	Laboratory testing	
a	Do you follow laboratory testing algorithms?	
b	Do you get sufficient clinical/ demographic information (CRF) for every specimen?	
c	If not, what efforts have you made to collect the relevant information to complete the CRF?	
d	Do you critically evaluate CRF for 'case definitions' prior to testing?	
e	Who in your team decides on the test(s) to be performed? Please give name and designation.	
f	Do you have separate SOPs in place for sample receiving, storing, testing and reporting activities?	
g	Is the information from CRFs entered	

	electronically on the same day?	
h	What percent of specimens are tested within 24 hrs of receipt?	
i	Do you use commercial diagnostic kits recommended by the ICMR? If not, please state the reasons.	
j	How do you communicate the laboratory results? (Electronically, hard copies, telephonically)	
k	Do you cross check the laboratory results with clinical features before sending the reports?	
l	What is your turn-around time for reporting the results? (24/48/72 hrs)	
m	How do you communicate results to State Health Department/IDSP/NVBDCP?	
n	Do you have power back up for freezers/ incubators/ other instruments?	
7.4	VRDL Staff Training (Please give detail with Name, Date and Type of Training received)	
a	NIV, Pune	
b	NIE, Chennai	
7.5	Sample Information:	
a	Number of Samples tested in the Month of (No. of samples positive/ No. of samples tested): 1. April, 2017 2. May, 2017 3. June, 2017 4. July, 2017 5. August, 2017 6. September, 2017	
b	Collection of Samples: <ul style="list-style-type: none"> • Referred • Self Collected in field 	
c	Tests done (ELISA/ PCR/ Fluorescent Microscopy/ Real time PCR)	
d	Case definition followed: <ul style="list-style-type: none"> • Not followed (arbitrary decision) • Partially forwarded: Differential Diagnosis given • Fully followed: Clinical Diagnosis given 	
e	Outbreak Investigation	
f	Location of Outbreak <ul style="list-style-type: none"> • Same City • Within 50-100 KM • Beyond 100 KM 	
g	Quality Control (NIV) <ul style="list-style-type: none"> • 70% Concordance • 80% Concordance 	

	<ul style="list-style-type: none"> • 85% Concordance • 90% Concordance • Above 95% Concordance 	
h	<p>How many results uploaded to NIE in the month of April, 2017- September, 2017</p> <ul style="list-style-type: none"> • 10 results • 30 results • 50 results • 70 results • 100 results 	
i	<p>Do you have Tissue culture?</p> <ul style="list-style-type: none"> • Primary • Cell line 1 Type • Cell line 2 Type • 3 or more Cell lines 	
j	<p>Have you isolated virus? Name of virus/ viruses</p>	
k	<p>Have you Sequenced viruses? Name and numbers of viruses</p>	
l	<p>Research Papers:</p> <ul style="list-style-type: none"> • Papers presented in Conference • Papers published in non-index Journals • Papers published in Indexed Journals 	
m	<p>Are you proposing to write any research project(s) for extramural funding? If yes, please mention tentative title and the proposed funding agency.</p>	
n	<p>Have you conducted CME for Medical Officers?</p> <ul style="list-style-type: none"> • One CME • Two CME • Three CME 	
o	<p>Has any VRDL referred samples to you:</p> <ul style="list-style-type: none"> • One sample • Three samples • Five or more samples 	
p	<p>Have you trained staff of other VRDL:</p> <ul style="list-style-type: none"> • One Staff • Three Staff • Five or more Staff 	
q	<p>Do you interact with the 'State Nodal Officer' for VRDLs? If yes, please state the issues discussed with the Nodal Officer.</p>	

(Principal Investigator)